

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

12860 CROSSROADS PARKWAY SOUTH • CITY OF INDUSTRY, CALIFORNIA 91746
Tel (562) 908-8400 • Fax (562) 908-0459



BRYCE YOKOMIZO
Director

LISA NUÑEZ
Chief Deputy



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August 30, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**RECOMMENDATION TO EXTEND SEVEN GENERAL RELIEF
OPPORTUNITIES FOR WORK ORIENTATION AND JOB SKILLS PREPARATION
CLASS SERVICES CONTRACTS
(ALL DISTRICTS - 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Director of the Department of Public Social Services (DPSS) to prepare and execute contract amendments, in substantially similar form as the enclosed, with the seven General Relief Opportunities for Work (GROW) Orientation and Job Skills Preparation Class (JSPC) Services contracts. The amendments extend the contracts for three months effective October 1, 2005 through December 31, 2005 at an estimated cost of \$2,683,000 which will be partially offset by federal funds allocated for the Food Stamp Employment and Training (FSET) program, with funding being included in the FY 2005-06 Adopted Budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will allow for DPSS to complete a new competitive solicitation process to relet the contracts to continue vital Orientation and JSPC services. On December 15, 1998, your Board passed a motion requiring a mandatory Welfare-to-Work program for General Relief recipients, resulting in the GROW program. The GROW program offers employment and training services to employable General Relief participants and is designed to help them obtain jobs and achieve self-sufficiency. The GROW Orientation and JSPC Services contracts are an important part of that program. The contracts are currently scheduled to expire September 30, 2005.

"To Enrich Lives Through Effective And Caring Service"

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan: Goal #1 Service Excellence: Provide the public with easy access to quality information and services that are both beneficial and responsive and Goal #3 Organizational Effectiveness: Ensure that service delivery systems are efficient, effective, and goal-oriented.

FISCAL IMPACT/FINANCING

There is no fiscal impact on DPSS as funding for the seven contracts is included in the FY 2005-06 Adopted Budget. The estimated cost to extend the current GROW contracts for three months beginning October 1, 2005 through December 31, 2005 is \$2,683,000 which will be partially offset by federal funds allocated for the FSET program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 14, 2004, your Board approved the administrative transfer of the GROW Orientation and JSPC Services contracts from the Department of Community and Senior Services (DCSS) to DPSS effective January 1, 2005. The contracts were originally awarded by your Board on June 8, 2004 and were effective July 1, 2004. At the time of the transfer, your Board delegated authority to the Director of DPSS to extend the contracts for a three-month period through September 30, 2005. The Department requires an additional three-month extension in order to complete the competitive solicitation process. The Request for Proposals is scheduled to be released in August 2005 and the new contracts are expected to be effective as of January 1, 2006. DPSS will return to the Board to seek approval of contracts with the successful bidders in the pending solicitation process.

As the contracts require the development and utilization of resources, training and logistical support which are not routinely performed by County staff, they continue to be non-Prop A services. With your approval, the current contracts will be extended until December 31, 2005.

Amendments will be approved as to form by the Chief Administrative Office and County Counsel prior to execution.

IMPACT ON CURRENT SERVICES

The recommended action will not infringe on the role of the County in relationship to its residents and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one adopted, stamped Board Letter to the Director of DPSS.

Respectfully submitted,



Bryce Yokomizo
Director

BY:loh

Enclosure

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors